

Travel Expense and Accommodation Rates - Effective April 1, 2011

Appendix A

Meals and Incidental Expenses

1. Full Days on Travel Status (includes meals and incidentals)

The amount claimed up to a maximum of:

<u>Yukon</u>	<u>NWT</u>	<u>Nunavut</u>	<u>Rest of Canada</u>	<u>Alaska</u>	<u>Rest of USA</u>
\$99.60 Cdn	\$112.50 Cdn	\$129.15 Cdn	\$86.35 Cdn	\$99.60 US	86.35 US

2. Partial Days on Travel Status

The amount claimed up to a maximum of:

	<u>Yukon (Cdn)</u>	<u>NWT (Cdn)</u>	<u>Nunavut (Cdn)</u>	<u>Rest of Canada (Cdn)</u>	<u>Alaska (US)</u>	<u>Rest of USA (US)</u>
Breakfast	\$15.60	\$21.35	\$21.05	\$15.05	\$15.60	\$15.05
Lunch	\$18.45	\$20.65	\$28.60	\$14.15	\$18.45	\$14.15
Dinner	\$48.25	\$53.20	\$62.20	\$39.85	\$48.25	\$39.85

3. Incidental Expenses

<u>Canada</u>	<u>USA</u>
\$17.30 Cdn	\$17.30 US

4. Distance Allowance for Private Vehicle

61 cents per kilometer

Minimum daily rate for mileage of \$2.35

5. Long Distance Telephone Calls

Starting on the 3rd day of continuous travel, personal phone calls @ \$10.00 per day

6. Accommodation Rates

Lodging at a commercial establishment

Actual expenses for lodging at a commercial establishment as pre-authorized prior to travel

Lodging at a private accommodation

\$50.00 per night

Free accommodation from a private business or a government

No claim shall be paid by YWCHSB