



Yukon Workers'  
Compensation  
Health and  
Safety Board



Canadian Centre for Occupational  
Health and Safety

Centre canadien d'hygiène et de  
sécurité au travail

## **SUPERVISORS OF MINING AND EXPLORATION PROJECTS IN YUKON**

Occupational Health and Safety (OH&S) regulations state that supervisors at mine projects (including exploration), must hold a first line supervisor's certificate.

This regulation applies to ALL underground mine and diamond drilling operations. It also applies to surface mining operations, or projects (including exploration) where there are:

- 12 or more workers; or
- Less than 12 workers and the director of OH&S considers that conditions warrant the need.

Following a thorough consultation process with the Yukon mining industry, the Yukon Mine Training Association (YMTA) and the Yukon Workers' Compensation Health and Safety Board (YWCHSB), in collaboration with the Canadian Centre for Occupational Health and Safety, have developed a practical certification program for first line supervisors in Yukon.

It's important that first line supervisors obtain this certification. The types of workplace hazards in this high-risk industry are unique and have the potential for catastrophic consequences if safe work procedures and processes are not followed. The goal of the program is to provide first line supervisors with the knowledge to comply with applicable health and safety legislation, to consistently apply appropriate operating procedures and to demonstrate a level of performance that meets industry standards.

The program contains an on-line e-learning training course with six modules. All you need is a computer with access to the Internet. The course is designed to help you learn at your own pace.

You will learn how to:

- Follow and understand the Internal Responsibility System (IRS), the *Occupational Health and Safety Act*, Mining Regulations and industry standards;
- Identify and respond to workplace hazards, incidents, emergencies and inspections;
- Use effective communication skills and provide consistent leadership to your team in a variety of work situations.

To obtain certification as a first line supervisor:

**Step 1 - Contact YMTA at (867) 633-6463 or email them at [info@ymta.org](mailto:info@ymta.org) to register for the course.**

**Step 2 - Successfully complete the on-line course, obtain your Certificate of Completion, and print off the Performance Demonstration Checklist.**

**Step 3 - Give your Certificate of Completion to your employer, who will apply to YWCHSB for a Provisional (temporary) First Line Supervisor Certificate.**

**Step 4 - Carry out your supervisory duties on-the-job for up to six months.**

**Step 5 – At any time during this six month period, your employer can complete the Performance Demonstration Checklist and send it to YWCHSB for approval.**

**Step 6 - Once approved you will be entitled to take a final on-line exam through YMTA to obtain a Permanent First Line Supervisor Certificate, which will be issued by YWCHSB.**

**NOTE: For those who currently have a First Line Supervisor Certificate, when the certificate expires, you will have to successfully complete the course mentioned above to become re-certified by YWCHSB.**