

## Contract Summary 2003

### January 1, 2003 - December 31, 2003 Contract Listing

Contract Number	Contractor	Description	Begin Date	Completion Date	Source Type	Contract Value	Expenditures To Date	# of Changes
03-01	33753 Yukon Inc. dba Vector Research	Balanced Score Card Performance Measurement (Preliminary Report to be completed by January 31, 2003)	01-Jan-03	30-Apr-03	S	\$ 6,750.00	\$ 6,750.00	
03-02	Sit Easy	To dismantle or move furniture as required	01-Jan-03	31-Dec-03	S	\$ 5,000.00	\$ 4,803.75	
03-03	Clear Communications	Changing of phone lines on as required basis	01-Jan-03	31-Dec-03	S	\$ 5,000.00	\$ 1,050.00	
03-04	IBM Business Consulting Services	To provide project management services for the Achieving Better Customer Service Project	01-Jan-03	31-Mar-03	S	\$ 50,000.00	\$ 24,610.00	
03-05	Yukon College	Provision of first aid training as approved in writing by the Occupational Health Safety Unit	01-Jan-03	31-Dec-03	S	\$ 10,000.00	\$ 3,370.00	
03-06	St. John's Ambulance for BC and Yukon	Provision of first aid training as approved in writing by the Occupational Health Safety Unit	01-Jan-03	31-Dec-03	S	\$ 15,000.00	\$ 10,039.95	
03-07	Barbara A. Nimco & Associates, Inc.	To provide professional and personal counselling to the employees of the Yukon Workers' Compensation Health & Safety Board	02-Jan-03	31-Dec-03	S	\$ 7,000.00	\$ 5,180.00	1
03-08	Clarity Job Analysis & Evaluation	To provide written position descriptions, including pre-classifications when requested	02-Jan-03	31-Dec-03	S	\$ 2,500.00	\$ 2,300.00	
03-09	Concur Dispute Resolution Services	To provide professional & personal counselling to the employees of the the Yukon Workers' Compensation Health & Safety Board	02-Jan-03	28-Jun-03	S	\$ 1,500.00	\$ 1,510.00	
03-10	Brenda Mattson	Catolog label & shelf materials, shelf read, make adjustments & enhancements to database design, update Internet and storage of data	01-Jan-03	31-Mar-03	S	\$ 2,130.00	\$ 2,130.00	
03-11	Arcticomp	Web site enhancement, maintenance & updates	01-Jan-03	31-Mar-03	S	\$ 7,500.00	\$ 7,500.00	1
03-12	MacKay LLP	To assist with the preparation of annuity statements	10-Jan-03	28-Feb-03	S	\$ 17,250.00	\$ 12,523.50	1
03-13	M. Mackay and Company	Research, support and advice on AccPac	10-Jan-03	28-Feb-03	S	\$ 1,500.00	\$ 1,050.00	
03-14	Doug Ayers Reporting Services	Recording, transcribing of appeal proceedings	01-Jan-03	31-Dec-03	S	\$ 3,000.00	\$ 637.25	
03-15	Mr. Leigh Gower, Miller Thomson LLP	Legal services	01-Jan-03	31-Dec-03	S	\$ 21,000.00	\$ 11,486.40	2
03-16	Ms. Susan E. Ross	Legal services	01-Jan-03	01-Dec-03	S	\$ 5,000.00	\$ 3,000.00	1
03-17	Mr. Terence Ison, Barrister & Solicitor	Legal services	01-Jan-03	31-Dec-03	S	\$ 4,000.00	\$ -	
03-18	IBM Business Consulting Services	Systems support and maintenance	01-Jan-03	31-Dec-03	S	\$ 15,000.00	\$ 1,140.00	
03-19	33060 Yukon Inc. (Keith Thaxter)	Systems support	01-Jan-03	31-Dec-03	S	\$ 15,000.00	\$ 15,000.00	
03-20	Brian Wilkie	To provide mentoring & coaching services in the adjudication area, and to provide quality assurance file reviews to the YWCHSB	26-Jan-03	30-Jun-03	S	\$ 24,500.00	\$ 19,291.03	
03-21	10301 Yukon Ltd. o/a Action Answering	After hours emergency telephone answering service	01-Feb-03	31-Dec-03	S	\$ 1,815.00	\$ 1,650.00	1

**January 1, 2003 - December 31, 2003 Contract Listing**

<b>Contract Number</b>	<b>Contractor</b>	<b>Description</b>	<b>Begin Date</b>	<b>Completion Date</b>	<b>Source Type</b>	<b>Contract Value</b>	<b>Expenditures To Date</b>	<b># of Changes</b>
03-22	33753 Yukon Inc. dba Vector Research	To prepare research paper on Subsec 105.(1) expansion of the meaning of "Disability"	21-Feb-03	31-Mar-03	S	\$ 4,900.00	\$ 4,900.00	
03-23	All North Enterprises Ltd.	Provide enhancements for YWCHSB assessments system	25-Feb-03	31-Dec-03	S	\$ 13,000.00	\$ 11,362.50	1
03-24	All North Enterprises Ltd.	Provide enhancements for OH&S Activity Reporting System & Blasting Permit Database.	01-Jan-03	31-Dec-03	S	\$ 2,000.00	\$ 2,000.50	
03-25	Salus Services Limited	Provide occupational hygiene consulting for Inspections & Compliance Unit in Watson Lake and Whitehorse	09-Mar-03	31-Mar-03	S	\$ 7,500.00	\$ 7,197.53	
03-26	33060 Yukon Inc. (Keith Thaxter)	Enhancements fo CIMS Annuity Tracking System	01-Jan-03	31-Dec-03	S	\$ 5,000.00	\$ 5,000.00	
03-27	Mackay LLP	Accounting advice and support on various issues.	10-Feb-03	31-Dec-03	S	\$ 2,000.00	\$ 1,642.00	
03-28	Jennifer Ellis	Reviewing up to 400 client files and determining which selected performance measures have been met the previous year.	05-Mar-03	30-Apr-03	S	\$ 6,375.00	\$ 4,675.00	
03-29	Compass Health & Safety Ltd.	Provide consulting advice on evaluation of safety programs to employers through two seminars and site visits	07-Apr-03	10-Apr-03	S	\$ 4,100.00	\$ 4,089.35	
03-30	Hewitt & Associates	Actuarial services for the Board during 2003	01-Jan-03	31-Dec-03	S	\$ 100,000.00	\$ 89,219.00	1
03-31	Hewitt & Associates	Investment performance measurement services for the Board during 2003 including assessment of: policy compliance & service del.	01-Jan-03	31-Dec-03	S	\$40,000.00	\$ 34,682.00	1
03-32	Norman Larocque	Professional Services - Due Diligence Workshop, airfare, per diem, hotel accommodations and vehicle rental	07-Mar-03	13-Mar-03	S	\$ 3,000.00	\$ 1,627.35	
03-33	Catalyst Communications	Design, production and printing services for 2002 annual report	01-Mar-03	15-Apr-03	S	\$ 7,500.00	\$ 7,325.00	
03-34	33060 Yukon Inc. (Keith Thaxter)	Systems support	01-Apr-03	31-Dec-03	S	\$ 46,000.00	\$ 46,000.00	3
03-35	Aasman Design Inc.	To provide WCB with display booth for 2003 trade show.	01-Mar-03	30-Apr-03	S	\$ 5,852.50	\$ 5,905.00	
03-36	Brenda Mattson	Label materials, needed materials, update Internet site-includes storage of data & participation in Yukia	01-May-03	31-Dec-03	S	\$ 5,680.00	\$ 5,680.00	
03-37	Tina Sebert	Research, writing, editing, compilation of materials for Incentive Paper	15-Apr-03	30-Jun-03	S	\$ 4,290.00	\$ 4,015.00	
03-38	Catalyst Communications Inc.	Design, production and printing services for two editions of the 2003 Worksafe newsletter	01-Mar-03	31-Dec-03	S	\$ 8,700.00	\$ 8,800.00	
03-39	MacKay LLP	Complete investment accounting, make changes to spreadsheets, create entries, and reconcile CIBC statements & WCB	15-May-03	31-Aug-03	S	\$ 24,975.00	\$ 17,003.00	1
03-40	Mr. Leigh Gower	To develop & deliver administrative law training to members of the Workers' Compensation Appeal	01-May-03	31-May-03	S	\$ 4,000.00	\$ 4,000.00	
03-41	Not Used					\$ -	\$ -	

**January 1, 2003 - December 31, 2003 Contract Listing**

<b>Contract Number</b>	<b>Contractor</b>	<b>Description</b>	<b>Begin Date</b>	<b>Completion Date</b>	<b>Source Type</b>	<b>Contract Value</b>	<b>Expenditures To Date</b>	<b># of Changes</b>
03-42	Walker Le Brun Creative Services	Graphic design, creation, packaging and compilation of mailing database for 2003 young worker safety contest	01-May-03	31-Dec-03	S	\$ 16,000.00	\$ 11,000.00	
03-43	All North Enterprises Ltd.	Enhancements for OHS activity reporting system.	05-Jun-03	31-Dec-03	S	\$ 3,000.00	\$ 3,000.00	
03-44	Sorrento Systems Inc.	Consulting services to document requirements for case management & claim processing	04-Jun-03	30-Sep-03	S	\$ 75,200.00	\$ 75,200.00	
03-45	Alsek Writing and Mediation	Jurisdictional research for Act Review . Work to be completed within 10 working days	24-Jun-03	11-Jul-03	S	\$ 5,000.00	\$ 5,000.00	
03-46	Not Used					\$ -	\$ -	
03-47	Tina Sebert	Research and write paper on prevention (OHS), the motivating factors for employers, the role and use of inspections, compliance & enforcement	14-Aug-03	30-Sep-03	S	\$ 5,000.00	\$ 4,000.00	
03-48	Walker Le Brun Creative Services	Scaling New Heights Web site, 2003 AWCBC Congress invitation, 2004 AWCBC Congress promo piece-writing, design & production	01-Apr-03	31-Dec-03	S	\$ 5,000.00	\$ 4,950.00	
03-49	Tracon Training Consultants Corp.	To facilitate a series of day long workshops on Developing Leadership Capacity within the YWCHSB.	29-Aug-03	31-Dec-03	S	\$ 7,500.00	\$ 2,500.00	
03-50	Tina Sebert	Research, write and edit paper on prevention strategy	15-Sep-03	31-Oct-03	S	\$ 6,000.00	\$ 6,000.00	
03-51	Hanson & Associates	To furnish to the YWCHSB a Rehabilitation Services evaluation	07-Nov-03	31-Dec-03	S	\$ 25,000.00	\$ 20,000.00	
03-52	Ms. Debra Fendrick, Austring, Fendrick, Fairman & Parkkari	Legal services	28-Nov-03	31-Dec-03	S	\$ 8,000.00	\$ 2,751.80	
03-53	Sylcom Services - Sylvia Riessner	Occupational Health & Safety Officer Field and Procedure Manual updates and revisions as required	15-Nov-03	31-Dec-03	S	\$ 4,000.00	\$ 3,900.00	
03-54	Sorrento Systems Inc.	To review electronic records systems at the Yukon Workers' Compensation Health & Safety Board	24-Nov-03	31-Dec-03	S	\$ 2,250.00	\$ 1,819.95	
03-55	33060 Yukon Inc. (Keith Thaxter)	CIMS Compensation Retro Processing Review	01-Dec-03	31-Dec-03	S	\$ 6,000.00	\$ 6,000.00	
03-56	Maximum Business Consulting	To address and fulfill 2002-2004 Strategic Plan, Core Strategy 3, set up training committee-criteria for career	01-Dec-03	31-Dec-03	S	\$ 2,800.00	\$ 2,800.00	
03-57	BDO Business Technology Solutions Inc.	To provide ACCPAC AAS Enterprise Edition Software Modules and consultant services for the ACCPAC Upgrade project	03-Nov-03	31-Dec-03	S	\$ 46,305.00	\$ 15,743.27	
<b>TOTAL</b>						<b>\$ 732,372.50</b>	<b>\$ 564,810.13</b>	