Health and Safety Policy template

Company name:

***Company health and safety policy***

is committed to a health and safety management system that protects our workers, contractors and members of the public who enter onto our workplace.

Management, supervisors and workers at every level are responsible and accountable for our company’s health and safety performance. Active participation by everyone, every day, in every job is necessary for the health and safety excellence that our company expects. Health and safety excellence includes promoting and maintaining the highest degree of physical, psychological and social well-being of all employees. Our goal is a healthy, injury-free workplace for all workers. By working together we can achieve this goal.

Management will ensure:

* the health, safety and welfare of workers at the workplace;
* the health, safety and welfare of other persons at or near the workplace who may be affected by hazards originating from the workplace;
* workers are aware of their workplace health and safety rights and duties;
* workers are not subjected to or participants in harassment or violence at the workplace;
* workers are supervised by a person who is competent and familiar with the WSC Act and Regulations;
* they consult and co-operate with the JHSC;
* health and safety concerns are resolved in a timely manner;
* they inform any prime contractor, if working for a prime contractor, of the names of all their supervisors and workers; and
* supervisors and workers are adequately trained for their jobs and the protection of health and safety at the workplace.

Supervisors will:

* ensure they are competent to supervise the workers under their supervision;
* ensure the workers under their supervision work in accordance with company procedures and measures as required by the WSC Act, Regulations and codes of practice;
* ensure the workers under their supervision use all hazard controls and properly use or wear personal protective equipment required by the company or under the WSC Act and Regulations;
* ensure the workers under their supervision are not subjected to or participants in harassment or violence at the workplace;
* take all precautions necessary to protect the health and safety of every worker under their supervision; and
* advise every worker under their supervision of all known or reasonably foreseeable hazards to health and safety in the area where the worker is performing work.
* Will report concerns about an unsafe or harmful workplace act or condition that occurs/exists or has occurred/existed to the employer, and prime contractor if applicable.

Workers will:

* to the extent of their authority, protect the health and safety of themselves and other people at or near the workplace;
* co-operate with their supervisors and employers to protect the health and safety of themselves and others;
* use and wear devices and personal protective equipment required by the employer or the WSC Act and Regulations;
* refrain from causing or participating in harassment or violence; and
* report concerns about an unsafe or harmful workplace act or condition that occurs/exists or has occurred/existed to the employer or supervisor.

In addition, employers, supervisors and workers will:

* + co-operate with any person exercising a duty imposed by the WSC Act and Regulations; and
  + comply with the WSC Act, Regulations and any workplace policies, procedures and codes of practice.

Other workers (for example, contractors, suppliers, service providers) will comply with the WSC Act, Regulations and workplace policies.

Workers at every level must be familiar with the requirements of the WSC Act and Regulations as they relate to their work.

Signed Date