

**Travel Expense and Accommodation Rates - Effective April 1, 2020****Appendix A****Meals and Incidental Expenses****1. Full Days on Travel Status (includes meals and incidentals)**

The amount claimed up to a maximum of:

<u>Yukon</u>	<u>NWT</u>	<u>Nunavut</u>	<u>Rest of Canada</u>	<u>Alaska</u>	<u>Rest of USA</u>
\$122.65 CAD	\$135.10 CAD	\$168.40 CAD	\$110.10 CAD	\$122.65 USD	\$110.10 USD

**2. Partial Days on Travel Status**

The amount claimed up to a maximum of:

	Yukon (CAD)	NWT (CAD)	Nunavut (CAD)	Rest of Canada (CAD)	Alaska (USD)	Rest of US (USD)
Breakfast	\$23.05	\$24.50	\$27.75	\$20.65	\$23.05	\$20.65
Lunch	\$21.20	\$29.70	\$33.65	\$20.90	\$21.20	\$20.90
Dinner	\$61.10	\$63.60	\$89.70	\$51.25	\$61.10	\$51.25

**3. Incidental Expenses**

<u>Canada</u>	<u>US</u>
\$17.30 CAD	\$17.30 USD

**4. Distance Allowance for Private Vehicle**

61.0 cents per kilometer

Minimum daily rate for mileage of \$2.35

**5. Long Distance Telephone Calls**

Starting on the 3<sup>rd</sup> day of continuous travel, personal phone calls @ \$10.00 per day

**6. Accommodation Rates****Lodging at a commercial establishment**

Actual expenses for lodging at a commercial establishment as pre-authorized prior to travel

**Lodging at a private accommodation**

\$50.00 per night

**Free accommodation from a private business or a government**

No claim shall be paid by YWCHSB