

Travel Expense and Accommodation Rates - Effective April 1, 2022

Appendix A

Meals and Incidental Expenses

1. Full Days on Travel Status (includes meals and incidentals)

The amount claimed up to a maximum of:

<u>Yukon</u>	<u>NWT</u>	<u>Nunavut</u>	<u>Rest of Canada</u>	<u>Alaska</u>	<u>Rest of USA</u>
\$123.25 CAD	\$138.00 CAD	\$171.85 CAD	\$115.75 CAD	\$123.25 USD	\$115.75 USD

2. Partial Days on Travel Status

The amount claimed up to a maximum of:

	Yukon (CAD)	NWT (CAD)	Nunavut (CAD)	Rest of Canada (CAD)	Alaska (USD)	Rest of US (USD)
Breakfast	\$23.20	\$25.10	\$28.35	\$21.90	\$23.20	\$21.90
Lunch	\$21.30	\$30.45	\$34.45	\$22.15	\$21.30	\$22.15
Dinner	\$61.45	\$65.15	\$91.75	\$54.40	\$61.45	\$54.40

3. Incidental Expenses

<u>Canada</u>	<u>US</u>
\$17.30 CAD	\$17.30 USD

4. Distance Allowance for Private Vehicle

60.5 (CAD) cents per kilometer

Minimum daily rate for mileage of \$2.35 (CAD)

5. Long Distance Telephone Calls

Starting on the 3rd day of continuous travel, personal phone calls @ \$10.00 per day

6. Accommodation Rates

Lodging at a commercial establishment

Actual expenses for lodging at a commercial establishment as pre-authorized prior to travel

Lodging at a private accommodation

\$50 CAD per night (in Yukon, NWT and rest of Canada)

\$50 USD per night (in Alaska and rest of USA)

Free accommodation from a private business or a government

No claim shall be paid by YWCHSB