



YUKON WORKERS'
COMPENSATION
HEALTH AND
SAFETY BOARD

SUBJECT: BOARD OF DIRECTORS

POLICY NO.: BD-06

BOARD APPROVAL:

APPROVAL DATE: May 24, 2005

REVOKED

BOARD ORDER NO.:

JUL 01 2008

EFFECTIVE DATE: May 24, 2005

POLICY STATEMENT

POLICY: **HONORARIA FOR THE WORKERS' COMPENSATION HEALTH & SAFETY BOARD, AND MEMBERS OF THE WORKERS' COMPENSATION APPEAL TRIBUNAL**

Application

This policy applies to the Board of Directors of the Workers' Compensation Health and Safety Board ("the Board of Directors") and the Workers' Compensation Appeal Tribunal ("the Tribunal").

Section Reference

Section 22 of the *Workers' Compensation Act*, R.S.Y. 2002 ("the 2002 Act") establishes the Workers' Compensation Appeal Tribunal and provides that the chair of the Tribunal shall sit as a non-voting member of the Yukon Workers' Compensation Health and Safety Board.

Sections 106, 107 and 108 of the 2002 Act establish the Board of Directors, outline the duties and define the powers of the Board of Directors.

General Information

The members of the Board of Directors and the Tribunal dedicate their time to Board or Tribunal business. For the Board of Directors this includes Board meetings, Board financial and policy meetings, Board public meetings, appeal hearings, preparation time, travel, and other obligations of the Board of Directors. For the Tribunal this

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includes Tribunal meetings, appeal hearings, preparation time, travel, and other obligations of the Appeal Tribunal.

Purpose

The members of the Board of Directors and the Tribunal wish to set an example of financial integrity. Honoraria rates will be paid under the Government of Yukon General Administration Manual - Policy 1.8, Corporate Policies General, Boards and Committees, Schedule A, Category D.

There are deviations from that manual insofar as practicable for the proper functioning of the Board of Directors or Tribunal and to ensure consistency with Board directives.

Policy Statement

A. Definitions

- (a) Board Chair
Board Chair means the Chair of the Board of Directors, or in his or her absence, the Alternate Chair of the Board of Directors.
- (b) Tribunal Chair
Tribunal Chair means the Chair of the Tribunal, or in his or her absence, the Alternate Chair of the Tribunal.
- (c) Board Member
Board member means a representative of labour or employers who sits on the Board of Directors. It also means the Chair of the Tribunal as a member of the Board of Directors, when he or she attends Board business meetings.
- (d) Tribunal Member
Tribunal member means a representative of the Workers' Compensation Appeal Tribunal who sits as a member of the Tribunal.
- (e) Day
Day means eight hours.
- (f) Hearings
Hearings include pre-hearings, hearings, post-hearing sessions and the drafting of decisions.



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- (g) Meetings
Approved meetings mean Board of Directors or Tribunal meetings or hearings as scheduled by the Chair, Board of Directors or Tribunal training, Board of Directors public meetings, AWCBC Congress and Learning Symposium and travelling time.
- (h) Preparation Time
Preparation time means time spent preparing for meetings and appeals.
- (i) Travelling Time
Travelling time means direct travel time to and from Whitehorse to the AWCBC Congress and Learning Symposium or other meetings outside of the Whitehorse area, as well as travel to Whitehorse for meetings and hearings where members of the Tribunal or Board of Directors live in a Yukon community, other than Whitehorse and the surrounding areas.

B. Honoraria

- (a) Subject to (e) honoraria shall only be paid to Board of Directors or Tribunal members for preparation and attendance at meetings, including travelling time.
- (b) Honoraria will be paid as established under the Government of Yukon General Administration Manual - Policy 1.8, Corporate Policies General, Boards and Committees, Schedule A, Honoraria rates under Category D.
- (c) For every meeting, honoraria will be paid at a day rate or one half the day rate for meetings of less than four hours.
- (d) Preparation time, if claimed, will be paid as follows:
- (i) One half day preparing for a half day meeting.
 - (ii) One day preparing for a meeting of one day.
- (e) The Chair of the Tribunal or the Board of Directors are authorized to spend additional time in preparing and attending to Tribunal or Board of Directors business. They are under an obligation to account for this additional time, in accordance with the budget allocation.


Chair

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References

Yukon Workers' Compensation Health and Safety Board:

BD – 07 Board Member Travel

DR – 04 Staff Travel Directive

FN – 01 Exemption from Yukon Government Management Board
Directives

Government of Yukon:

Government of Yukon General Administration Manual - Policy 1.8,
Corporate Policies General, Boards and Committees, Schedule A,
Category D.

HISTORY

1. Honoraria for the Workers' Compensation Health & Safety Board, and Members of the Workers' Compensation Appeal Tribunal, effective October 26, 2004; amended May 24, 2005.
2. Policy, Honoraria for the Appeal Tribunal and Members of the Workers' Compensation Health and Safety Board, effective July 25, 2000.



Chair