

BOARD POLICIES

ASSESSMENT

At the Workers' Compensation Board meeting held February 12, 1987, the following policy was agreed upon and adopted.

No. 14 Applications to Have the Act Apply

Applications to have the Act apply to an independent operator, an employer, a director of a corporation or a volunteer worker, shall set out:

- (a) the name
- (b) the appropriate industry, and
- (c) a stated sum for which compensation coverage is desired, in an amount not exceeding the current maximum wage rate and not less than the minimum rate.

The approval of an application is effective until the last day of February in the year immediately following the year in which the approval is made. Application must be in writing and signed.

An application for coverage will not be approved if the employer has been provisionally assessed or the account is not in good standing unless payment in sufficient amount to cover the full assessment, including the assessment on personal coverage, is obtained by cash or certified cheque at the time the application is received.

An application will not be approved on a new account unless a sufficient amount to cover the assessment on personal coverage is obtained at the time the application is received. All applications shall be approved by the Director of Assessments.

If the application has been approved and the account becomes past due, coverage will be revoked and notice of revocation will be sent to the person referred to in the revocation by registered mail. All applications revoked must be authorized by the Executive Director.

Where a person is aggrieved by a decision regarding the application, the grievance shall be documented and referred to the Board for consideration.



B. Booth
Chairman